

MINUTES OF THE MEETING OF THE HISTORICAL SOCIETY OF CENTER LINE  
Center Line Public Library  
7345 Weingartz, Center Line Michigan 48015  
(586) 758-8274  
January 6, 2016

Present: Bernie Helkowski, Kathi Buckner, Heather Hames, Tom Tesnow, Tom Tesnow, Jr., Wesley Arnold, Chris Werner, Mike Grobbel and Marj Murray  
Excused absent: Vicki Heabeart

**Order of Business**

1. Meeting was called to order at 10:00am by Mike Grobbel.
2. Meeting Agenda approved. Motion by Kathi Buckner, 2nd by Chris Werner.
3. Minutes of Nov. 4, 2016 meeting approved. Motion by Kathi Buckner, 2nd by Chris Werner.
4. Old Business
  - a. Discussion of Final Draft of Proposed Bylaws - Ver. 2.0  
changes noted: 1, 7.3, 8.5, 9.2, 9.3, 9.4, 10.6, 10.7. After thorough discussion a motion was made by Wesley Arnold and supported by Kathi Buckner to adopt the By-laws with noted changes. Motion carried.
  - b. Table logo discussion
  - c. Other discussion: development of loan agreement
5. New Business
  - a. Review of Collection Policy, discussion of draft #1.
    - i. Form a collections committee.
    - ii. Determine skills required, and number of members on collections committee.
    - iii. Add number 10... develop and further skills and availability
    - iv. Determine if gift or loan, issue temporary receipt. Check out an artifact donation form.
    - v. Acquisition
    - vi. Create flow chart (what to do with items) and add rewarded and clarify between acquisitions and donations.
    - vii. Item 2 a, b, c, no changes. d. add generally (for age of 50), e, f, no changes.
    - viii. Item 3 and 4, no changes. Item 5 receiver = chairperson of committee, assign tracking number.
    - ix. Item 6, add care after special needs. Item 7, no change, Item 8 will be revised, 9, revise 30-60 days, 10, establish procedures.
    - x. Note: begin at Deaccession at next meeting.
  - b. Mission statement—tabled
  - c. Business Plan—tabled
  - d. Other—tabled
6. Open discussion
  - a. Ellis school being demolished, retrieving the time capsule, check into using Eastside Printing for exhibit space.
7. Next Meeting: February 3, 2017 @ 10:00am
8. Adjournment: Meeting was adjourned at 12:15pm; Bernadette Helkowski motion, support Marj Murray.