

Minutes of the Meeting of the Center Line Historical Society

Center Line Public Library
7345 Weingartz, Center Line MI 48015
586-758-8274
August 5, 2016

Present: Chris Werner, Marjorie Murray, Bernie Helkowski, Mike Grobbel, Tom Tesnow, and Heather Hames.

Excused absent: Victoria Heabeart, Wesley Arnold, Kathi Buckner, Tom Tesnow Jr.

Meeting was called to order at 10:08 am.

Order of Business

1. Bylaws
 - a. Discussion on various elements needed to include in bylaws such as board members, their duties, terms, and operations and policies—which may end up as a separate document.
 - b. Determined duties for a President, Vice President, Secretary, and Treasurer. List of officers duties will be sent by email as a separate document for the members to review. Discussed possible need for registrar/collection coordinator to oversee intake of items, but no decision was made.
2. Deed of Gift form
 - a. Mike created a Deed of Gift form for when anyone donates items to the Historical Society.
 - b. Mike will fill out the form for items donated by Anna Kluck's daughter and have her sign so we can keep track of donations.
3. Public inquiries:
 - a. Geri Deal—Mike Grobbel will look into and report back by next meeting.
 - b. Laraways at 8015 Edward—Heather will find out year the home was built and respond.
4. Non-profit organization
 - a. Chris found "How to Form a Michigan Nonprofit Corporation" from Nolo.com. We read over and discussed various points. Chris will send the link out for members.
 - b. Heather will get information from Sarah at City Hall on her success forming a non-profit.
5. Adjourned 11:40 am.
6. Next Meeting Date
 - a. Friday September 2 at 10 am.