

Historical Society of Center Line

<http://www.centerlinehistory.org>

"Preserving our Heritage"

Center Line Library
7345 Weingartz
Center Line, MI 48015
586-758-8274

Minutes of the Regular Meeting of Oct. 13, 2017

1. Called to Order at 10:05 a.m.; in attendance: Mike Grobbel, Chris Werner, Marj Murray, Heather Hames, Bernie Helkowski, Kathi Buckner, Tom Tesnow, Sr., Tom Tesnow, Jr., Wesley Arnold
2. Reviewed and Approved Agenda
3. Review and Approve Minutes of Sept. 1, 2017 Annual and Regular Meetings; motion by Kathi Buckner, supported by Wes Arnold, to approve the minutes as presented; motion was approved
4. Reports
 - a. Treasurer - \$556.00 currently in treasury
 - b. Secretary – no report
 - c. Committees – no reports
5. Old Business
 - a. Incorporation and non-profit application paperwork
 - i. Mike Grobbel reported that the State of Michigan approved our articles of incorporation on Sept. 13, 2017
 - ii. Next steps:
 1. apply for our Employer Identification Number (EIN)
 2. file IRS Form 1023 EZ to apply for recognition of exemption from federal income tax under section 501(c)(3); one-time cost will be \$275
 3. apply for a DUNS number (Data Universal Number System no.); this is a unique nine-digit identifier for businesses that is used to establish a Dun & Bradstreet business credit file; it will be needed when we apply for grants; it will not cost the HSCL anything to receive a DUNS number
 - iii. Motion by Chris Werner and supported by Heather Hames to authorize
 1. Mike Grobbel to apply for our EIN and file the Form 1023 EZ and that he will be reimbursed for the \$275 from the HSCL treasury

2. Heather Hames to apply for our DUNS number
 3. Motion was approved
 - b. After recently visiting the house on Henry St. (which was vacated by owner) a list was compiled by Kathi Buckner and Chris Werner as to what items would be desired by HSCL and appropriate to the era
6. New Business
 - a. Review of our Standing Committees, as established by our Bylaws; the Secretary and Treasurer will need to select their remaining committee members
 - i. Executive Committee, consisting of the following four board members:
 1. Chairperson - Mike Grobbel
 2. Vice Chairperson - Chris Werner
 3. Secretary - Bernie Helkowski
 4. Treasurer - Kathi Buckner
 5. Ex-Officio, Library Director - Heather Hames
 - ii. Governance and Nominating Committee
 1. Secretary - Bernie Helkowski
 2. (Board member, to be selected by the Secretary)
 3. (Board member, to be selected by the Secretary)
 4. (non-Board member, to be selected by the Secretary)
 5. (non-Board member, to be selected by the Secretary)
 - iii. Finance Committee
 1. Treasurer - Kathi Buckner
 2. (to be selected by the Treasurer)
 3. (to be selected by the Treasurer)
 - iv. Other Committees that need to be created by the Board at this time;
 1. motion by Kathi Buckner, supported by Mike Grobbel to establish the following Committees and to nominate the following members to sit on those committees:
 - a. Collections – Chris Werner, Heather Hames
 - b. Fund Raising – Tom Tesnow Sr., Tom Tesnow, Jr.
 - c. Social Media – Heather Hames, Tom Tesnow, Sr., Wes Arnold
 - d. Membership - Marj Murray, Wes Arnold

2. Motion was approved

- b. Other New Business: discussion on future acquisitions and how/where to display them

7. Open Issues list

- a. Logo: Tom Tesnow, Jr. presented new variations on the streetcar theme, one of which was agreed to be further developed, including variants for different uses such as letterhead, web page, etc.
- b. Business Plan: no discussion
- c. Macomb County 200th Anniversary - Mike and Chris provided an update on information received at the Sept. 20, 2017 Bicentennial planning committee meeting:
- i. Jan. 9, 2018 kick-off event will be held in the lobby of the Macomb Co. Administration Building; we will need to determine our level of support/participation, etc.
 - ii. Macomb 200 Torch Run
 - 1. Wed. June 20, 2018, 3:00pm – 4:30pm, Warren to Center Line
 - 2. Thu. June 21, 2018, 9:00am – 10:45am, Center Line to Eastpointe
- d. Collections Policy Flowchart (Chris Werner): no discussion
- e. CL's Top Ten Historical Buildings (Wes Arnold): no discussion

8. Open Discussion

- a. June 7-9, 2018 is the tentative date for the Center Line Independence Festival

9. Set Date and Time for next meeting: 10:00 a.m., Friday, Nov. 3, 2017 at the CL Library

10. The meeting was adjourned at 11:05 a.m.