

## Historical Society of Center Line

<http://www.centerlinehistory.org>

*"Preserving our Heritage"*

Center Line Library  
7345 Weingartz  
Center Line, MI 48015-1462  
586-758-8274

Regular Meeting Minutes  
Dec. 1, 2017

1. Meeting was Called to Order at 10:10 AM by Chairperson Mike Grobbel; in attendance: Mike Grobbel, Chris Werner, Marj Murray, Heather Hames, Bernie Helkowski, Kathi Buckner, Tom Tesnow, Sr., Tom Tesnow, Jr., Vicki Heabeart and Wesley Arnold
2. Review and Approve Agenda - motion by Kathi Buckner, seconded by Tom Tesnow Sr. to approve the agenda; MOTION APPROVED
3. Review and Approve Minutes of Nov. 3, 2017 Regular Meeting - motion by Kathi Buckner, seconded by Tom Tesnow Sr. to approve the minutes as presented but with a change indicating that Wesley Arnold was not in attendance; MOTION APPROVED
4. Reports
  - a. Treasurer – nothing to report
  - b. Secretary – nothing to report
  - c. Committees –
    - i. Kramer Homes has offered space at Kramer school that can be used to store our collections; ideally it will have a sink, security, power; HSCL would need to provide shelving.
    - ii. Chris Werner has AASLH Webinars available on topics that will be of interest to HSCL members, including
      1. Developing a Volunteer Recruitment Program
      2. Are You Ready for Volunteers?
      3. Successful Volunteer Recruitment
      4. Training Volunteers
      5. Embrace Fundraising

6. Planning for Marketing
7. Facebook for Museums
8. Instagram for Museums
9. Twitter for Museums
10. How to Preserve a Historic House
11. How to: Digital Collection Management
12. Internships
13. New Member Orientation

## 5. Old Business

- a. Status of Incorporation and non-profit applications - Mike Grobbel informed the group that the HSCL has received a Determination Letter from the Internal Revenue Service dated Nov. 22, 2017, informing us that retroactively effective as of our Sept. 13, 2017 incorporation date:
  - i. We are exempt from federal taxes under Internal Revenue Code Section 501(c)(3)
  - ii. Donors can deduct contributions made to the HSCL under Internal Revenue Code Section 170
  - iii. We are qualified to receive tax-deductible bequests, devises, transfers or gifts under Section 2055, 2106 or 2522.
  - iv. We have been classified as a public charity under Internal Revenue Code Section 170(b)(1)(A)(vi)
- b. Review 2<sup>nd</sup> Draft of Business Plan - Mike Grobbel reviewed the changes made since the initial draft; the group discussed
  - i. the two types of memberships and came to an agreement that in addition to the Individual membership, there should be an Organizational membership with annual dues set at \$100
  - ii. the Five-Year Financial Plan and agreed that it needs more work
- c. Oldest & long-time CL Residents - no discussion, will move to Open Issues List

## 6. New Business

- a. Registration Process – Group discussion
    - i. Before we can accession the objects and materials we already have, need
      - 1. To inventory, register and get Deeds of Gift for what we already have; requires a work space, shelving, etc.
      - 2. Volunteers to independently research the “significance” of objects and materials we already have
    - ii. Our ability to begin accepting new objects and materials is dependent on
      - 1. Knowing space requirements for storing what we already have
      - 2. Size of storage space we can acquire
  - b. Macomb Co. Heritage Alliance – member dues has increased to \$30.00 for 2018
7. Open Issues list
- a. Logo - Paul Murray provided a line art drawing of the CL-Harper streetcar, Tom Tesnow, Jr. will incorporate into logo format for review at next meeting
  - b. Business Plan (see Old Business)
  - c. Macomb County 200th Anniversary – Kick-off event scheduled for Jan. 9, 2018
  - d. Collections Policy Flowchart (Chris Werner)
  - e. CL’s Top Ten Historical Buildings (Wes Arnold)
  - f. 2018 CL Independence Festival
8. Open Discussion
- a. Sterling Heights will be celebrating their 50<sup>th</sup> anniversary as a city during 2018. Tom Sr. and Jr. will be preparing their booklets. Art Donovan, the first mayor of Sterling Heights, was a native of Center Line.
  - b. Vicki Heabeart agreed to research the history of the Art Deco light fixture and matching sconces.
9. Set Date and Time for next meeting: Jan. 5, 2018, 10:00 AM *[subsequently rescheduled to Jan. 19, 2018]*
10. Meeting was adjourned at 12:20 PM